

Procedures and Instructions for attending the e-AGM

Registration

1. Document for Registration and Appointment of Proxy

1.1 In case the shareholder is present at the meeting in person, please use the following documents.

- Individual shareholder with Thai nationality
 - (1) Citizen Identification card
- Individual shareholder with foreign nationality
 - (1) Notice of Meeting with QR Code
 - (2) Shareholder's certificate of alien registration or passport or document used in lieu of passport.

In case of change of first name-surname, please provide the evidence verifying such change.

1.2 In case the shareholder is present at the meeting by Proxy

- The shareholders can appoint any person to be their proxies as they wish.
- Shareholders are recommended to appoint an Independent Director as their proxies by specifying any one of the following independent directors below.

Name	Position	Age (year)	Address	Special Conflict of interest in the proposed agenda
1.Mr. Norachit Sinhaseni	Chairman of the Board of Directors / Independent Director	71	Central Plaza Hotel Public Company Limited. 999/99 Rama 1 Road, Patumwan, Bangkok, 10330	Has special conflict of interest in Agenda 5 and no special conflict of interest in Agenda 1, 2, 3, 4, 6, 7 and 8
2. Ms.Sopawadee Lertmanaschai	Independent Director / Chairman of Audit Committee / Member of Nomination and Com- pensation Committee	72		No special conflict of interest in Agenda 1, 2, 3, 4, 5, 6, 7 and 8
3. Mr.Chaiwat Thongkamkoon	Independent Director / Member of Audit Committee / Chairman of Nomination and Compensation Committee	66		No special conflict of interest in Agenda 1, 2, 3, 4, 5, 6, 7 and 8
4. Mr. Pornchai Chunhachinda	Independent Director / Member of Audit Committee / Chairman of Risk Management, Corporate Governance and Sustainability Committee	63		No special conflict of interest in Agenda 1, 2, 3, 4, 5, 6, 7 and 8

Independent Director is the person who fully qualified and independent as determined by the Board of Directors' charter which stricter than the guideline of the Securities and Exchange Commission which showed in the qualification and profiles of the independent directors under Annual Report 2025 (Form 56-1 One Report) (*Attachment No.2*)

Appointment of Proxy, please use the following documents

• **Individual shareholder with Thai nationality**

- (1) Notice of Meeting with QR Code
- (2) Proxy Form A or Form B
- (3) Photocopy of the shareholder's citizen identification card or civil servant identification card which are certified true and correct by the shareholder.
- (4) Photocopy of proxy's citizen identification card, driving license or civil servant identification card or passport (in case of foreign person) which are certified true and correct by the proxy.

• **Individual shareholder with foreign nationality**

- (1) Notice of Meeting with QR Code
- (2) Proxy Form A or Form B
- (3) Photocopy of the shareholder's certification of alien registration or passport or document used in lieu of passport which are certified true and correct by the shareholder.
- (4) Photocopy of proxy's citizen identification card, driving license or civil servant identification card or passport (in case of foreign person) which are certified true and correct by the proxy.

• **Shareholder is juristic person registered in Thailand.**

- (1) Notice of Meeting with QR Code
- (2) Proxy Form A or Form B
- (3) Photocopy of citizen identification card or civil servant identification card of the authorized director(s) which are certified true and correct by the authorized directors(s) power to bind such juristic person.
- (4) Photocopy of certification document issued by Ministry of Commerce or competent authority issued no longer than 1 year which certified true and correct by the authorized director(s) power to bind such juristic person.
- (5) Photocopy of proxy's citizen identification card, driving license or civil servant identification card or passport (in case of foreign person) which are certified true and correct by the proxy.

• **Shareholder is a juristic person registered in a foreign country.**

- (1) Notice of Meeting with QR Code
- (2) Proxy Form A or Form B
- (3) Photocopy of juristic person's certification document and citizen identification card or passport (in case a foreigner) of the authorized director(s) which its signature is certified by Notary Public no longer than 1 year.
- (4) Photocopy of proxy's citizen identification card, driving license or civil servant identification card or passport (in case of foreign person) which are certified true and correct by the proxy.

- **Shareholder is a juristic person registered in a foreign country for which a custodian in Thailand is appointed.**
 - (1) Notice of Meeting with QR Code
 - (2) Proxy Form C
 - (3) Power of Attorney executed by the shareholder authorizing the custodian to execute the proxy form on behalf of such shareholder.
 - (4) Letter confirming that the person executing the proxy form has obtained a license for being a custodian.
 - (5) Photocopy of proxy's citizen identification card, driving license or civil servant identification card or passport (in case of foreign person) which are certified true and correct by the proxy.

2. Procedures for Registration

2.1 Participation in the shareholders' meeting via electronic media is a convenience for shareholders/proxies to be able to participate in the meeting via electronic media and vote in the **e-Voting** system in accordance with the laws related to meetings via electronic media.

Therefore, the Company has provided a meeting platform through the **IR Plus AGM application**. Shareholders and proxy holders can install the application from the **App Store (iOS 15 or higher)** or **Google Play Store (version 9 or higher)**. Alternatively, they can access the system via the website "**webagm.irplus.in.th**" through a browser, which allows immediate access without requiring any additional software installation.



2.2 For registration and verification of identity: Before participating in the meeting via electronic media, shareholders and proxies (in case of proxy), have to proceed for the verification of identity via the IR Plus AGM application which is installed as mentioned in item 2.1, by filling in the personal information displayed on the screen accurately, and prepare all documents as specified in the IR Plus AGM application, such as national identification card or copy of national identification card, proxy form (in case of proxy) and meeting invitation letter, and take a photo for the verification of identity as instructed by the IR Plus AGM application. After that, the system will send One Time Password (OTP) to the mobile phone number provided by the shareholder/proxy to verify the identity of the shareholder/proxy.

In the meeting via electronic media, the IR Plus AGM application will enable shareholders and proxies to proceed for the verification of identity **from April 7, 2026, at 8:00 a.m.** to be ready for registration to attend the meeting on the meeting day

(The processes of registration and self-identification via the Application or website: <https://webagm.irplus.in.th>, as detailed on the last page of this document)

2.3 Shareholders/Proxies agree and acknowledge that the Company has the right to verify the accuracy and completeness of information and documents provided by the shareholders/proxies in accordance with item 2.2. In case where the Company has verified the documents and information provided in accordance with item 2.2, and found that the documents and information are true and accurate, the Company will approve and notify the complete of verification of identity via application IR Plus AGM in order to let the shareholders/proxies to set a password (6-digit Pin Code) for meeting attendance via the IR Plus AGM application.

For the security of personal information and to protect your rights, please keep the password (6-digit Pin Code) confidential and do not disclose it to any other person. If the Company has verified the information and found that it is incorrect, incomplete or false, the Company may request additional documents to confirm identity or correctness or reject the registration as the case may be. In case of rejection, the shareholders/proxies may proceed to verify the identity once again

Attending the Annual General Meeting of Shareholders via Electronic media

The 2026 Annual General Meeting of Shareholders will be held on **28 April 2026 at 02.30 p.m. via electronic media only** as the following procedure:

(3.1) System Log-in

- After the verification of identity and setting a password (Pin Code) by the shareholder according to item 2, shareholders / proxies shall attend the meeting via IR Plus AGM application by scanning barcode appears on the meeting invitation letter which the security registrar (Thailand Securities Depository Co., Ltd.: TSD) sent to you or you may **enter the national identification card number, username and password (6-digit Pin Code)**
- The right to attend meeting and cast votes via electronic media is an exclusive right of shareholder and proxy who attend the meeting by himself/herself only. Therefore, one username and pin code may not be used to log-in the IR PLUS AGM to attend the meeting simultaneously on multiple devices.
- In the case that one person is appointed as a proxy by several shareholders, **the proxy can add a proxy via the button “Add Proxy”** in the system and can attend the meeting on behalf of several shareholders in one device.

(3.2) Voting in each agenda item

- At the commencement of the meeting, shareholders or proxies may cast their votes via electronic media on every agenda item in advance or cast their votes during the consideration of such agenda item. The system will count the votes until that agenda item is closed.
- During the e-voting period, the Chairman will propose the Shareholders’ Meeting to consider and pass a resolution on each agenda item, the IR Plus AGM application will enable the attending shareholders to cast votes for either **“Approve”, “Disapprove”, or “Abstain”**. Voting must be completed within the specified period. If not within the specified period, it will be deemed that such an attending shareholder approved according to the consideration of

the Shareholders' Meeting. If there is still time left for voting on such an agenda item, the attending shareholder can go back to change votes within the specified period.

- If the shareholders have already casted votes on each agenda item in the proxy form, the Company will record votes as specified in the proxy form only.

(3.3) Vote Counting

- The Company will record the votes from Disapprove and Abstain on each agenda item. The rest of the votes will be counted as Approve. **For shareholders or proxies that registered to attend the meeting and not click any button to express their votes, the Company, then, considers as Approve.** The vote counting base includes votes for approval and disapproval only. The abstained votes will not be counted as the vote counting base pursuant to Section 107 (1) of the Public Limited Companies Act.
- Upon the completion of vote counting on each agenda item, the results of the vote counting will be announced to the Meeting for acknowledgment, divided into approval, disapproval, and abstention in percentage. The voting results of the agenda on the election of directors will be announced on an individual basis.

(3.4) Asking the Question

If the shareholders or proxies wish to ask questions, please proceed as follows:

1. **Submit any recommendation or question prior to the meeting day via 2 channels as follows:**

- E-mail: centel_companysecretary@chr.co.th , ir@chr.co.th
- By post: The Company Secretary Office, Central Plaza Hotel Public Company Limited
25th floor Centara Grand & Bangkok Convention Center at CentralwOrld
999/99 Rama 1 Road, Pathum Wan, Bangkok 10330

2. **Asking questions, text format and Microphone/Video call**

- The meeting will be broadcast live via the IR Plus AGM application only. Shareholders/proxies who have questions or wish to express opinions on any agenda, Shareholders/proxies can select the menu to express an opinion **in text format**, can select the question mark icon  the agenda which wish to ask a question or select the headphone icon  that appears on the screen to ask questions or express opinions **in video and audio format (Video conference)**. The system will arrange the order of questions in chronological order to provide an opportunity to ask questions or express opinions at the meeting on the relevant agenda both in video and audio. However, questions or comments shall be relevant to the agenda only.
- To provide an opportunity to the shareholders/proxies to ask questions in the meeting via video conference, the Company reserves the right to terminate the questions or comments of the shareholders/proxies if the questions or comments are rude, threatening, obscene, defamatory, violating any law or infringe the rights of other persons.
- During the meeting, if any shareholder/proxy acts in any way that interferes with the meeting or causes annoyance to other attendees, the Company reserves the right to take any action in order to suppress the action that interferes with the meeting or causing annoyance to other attendees

The Company will conduct the meeting mainly in Thai language. For non-Thai speaker, the staff will ask question in the meeting room on your behalf and send the answer to you via Q&A box later.

Other Requirements

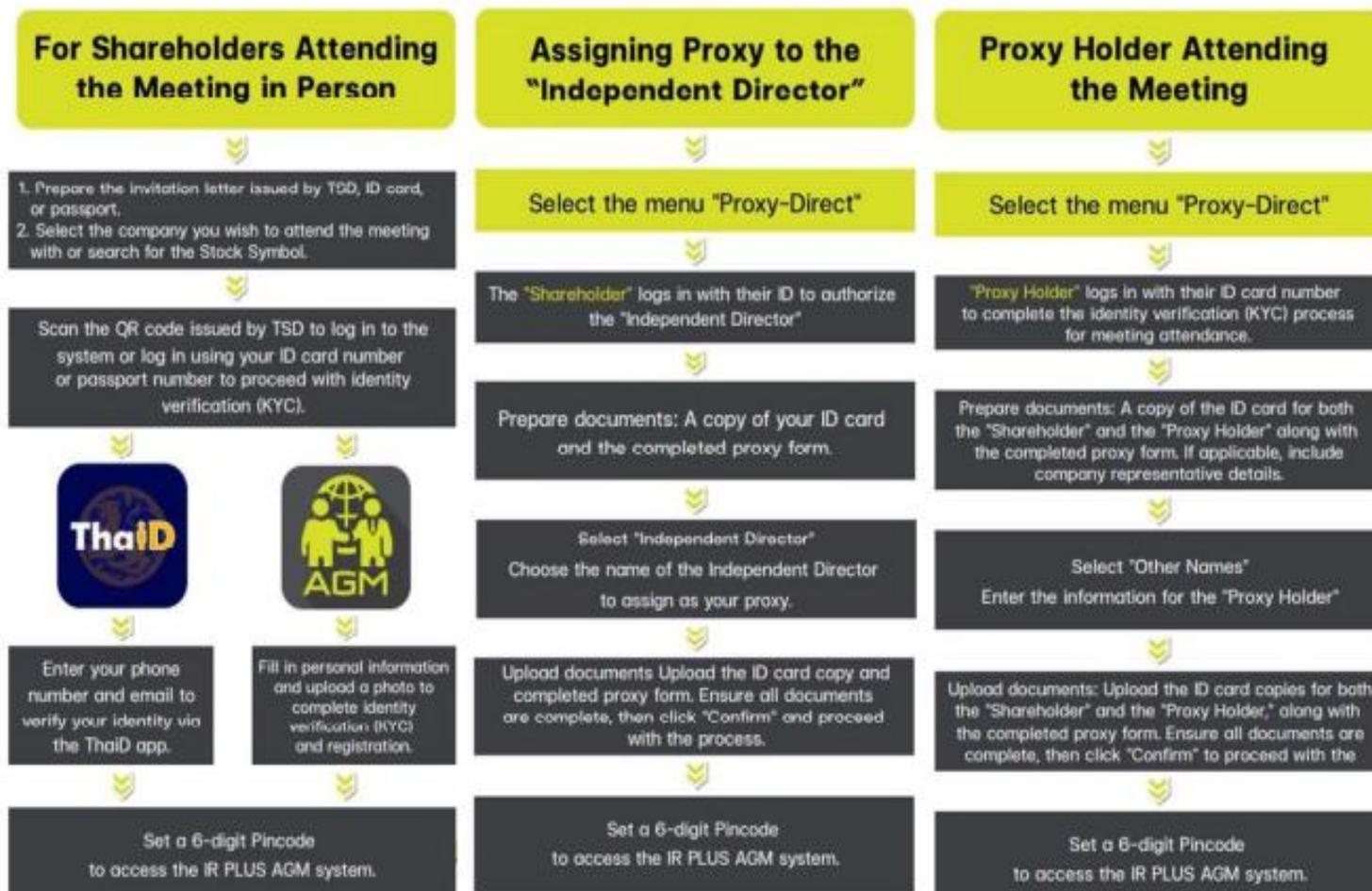
- Content, Video and audio of the meeting are the sole intellectual property of the Company and the Company does not permit you to record, modify or disseminate video and audio of the meeting. The Company reserves the right to take legal action against those who act against this provision.
- In the event that shareholders/proxies use any system related to the meeting via IR Plus AGM in any way which does not comply with this requirement or does not comply with other manuals that the Company has provided to the shareholders for use in supporting the meeting and it causes damage to the Company in any way, such shareholders and/or proxies shall be liable for the compensation for damages and expenses resulting from claim and litigation filed by external parties.
- The Company reserves the right to take any action in the event that shareholders / proxies disagree to comply with this the requirement, and may consider to suspend right to attend the meeting via IR Plus AGM Application, if during the meeting, the shareholders/proxies do not comply with this meeting requirement.

Note : In case of any problems on using the IR Plus AGM Application, please contact the administrator at +662 023 8800 ext. 2 or ID Line: irplusagm

**Please find more information about Registration and Log in at
“IR PLUS AGM Manual (for Shareholder)
regarding the *Attachment No. 8***

Processes of registration and self-identification via the Application or website:

<https://webagm.irplus.in.th>



On the meeting day, shareholders/proxy holders log in to the IR PLUS AGM system and enter the 6-digit Pincode to register for the meeting.