

- Translation -



บริษัท โรงแรมเซ็นทาราพลาซ่า จำกัด (มหาชน)  
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October 2, 2023

Subject: Invitation to Shareholders to propose an agenda for the 2024  
Annual General Meeting of Shareholders and Director Nomination

To: The President  
The Stock Exchange of Thailand

Central Plaza Hotel Public Company Limited ("the Company") would like to inform that the shareholders are invited to propose an agenda and a person to be nominated as its director for the 2024 Annual General Meeting of Shareholders in advance to oversee a right of shareholders according to the good corporate governance principle. The shareholders can propose those subjects from now until February 1, 2024. The criteria would be specified in the Company's website at <http://www.centarahotelsresorts.com>

Sincerely yours,

- Signed -

( Paranee Galviroj )

Company Secretary

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## **Criteria for Shareholders to propose an agenda and nominate the director for the 2024 Annual General Meeting of shareholders**

### **1. Objective**

Central Plaza Hotel Public Company Limited (“the Company”) has operated its business under Good Corporate Governance. The Company therefore would like to ensure that all shareholders are equitably treated. Allowing shareholders to propose an agenda in the Annual General Meeting of Shareholders and to nominate director in advance is part of the principles of good governance. It demonstrates fair and equitable treatment toward all shareholders and clear guidelines in ensuring that all agenda items are related to the Company’s operations and is genuinely beneficial to the Company. This procedure is consistent with related laws and regulations that require for the Nomination and Compensation Committee to consider and advise the Board of Directors as well as to make necessary proposals in the Annual General Meeting of Shareholders.

### **2. The Qualifications of Shareholder**

The shareholder who would like to propose the agenda for the Annual General Meeting of Shareholders or nominate director must possess the following qualifications:

- Continuously hold minimum of 0.1% of paid-up and issued shares for at least 1 year up to the date of proposal shareholders’ meeting agenda or nominate the directors and until each record date for the annual general meeting of shareholders.
- Show proof of share ownership, such as certified letter from securities company or other evidence from the Stock Exchange of Thailand (SET) or Thailand Securities Depository Co.,Ltd. or custodian.

### **3. Proposal of the Agenda**

The following proposal will do not be placed on the agenda are as follow:

1. A proposal that violates the law, rules & regulations of government agencies or other governing agencies or is not in compliance with the objectives, the articles of association, the shareholders’ resolution and the good corporate governance of the Company.
2. A proposal that is beneficial only to specific person or group, or may cause a conflict of interest to the related person involved in the Company.
3. A proposal touching on matters that are within the authority of the Board, but not discourages shareholders from offering constructive suggestions.
4. A proposal that is about the normal business practices of the Company, unless there is indication of irregularity.
5. A proposal for the Company to take action which is beyond the power or control.
6. A proposal that contain incorrect or incomplete information.
7. A proposal from shareholders not fully qualified according to qualified criteria.

8. A proposal that the Board deems irresponsible or unconstructive.

#### **4. Proposal of the nomination of director**

The shareholder can propose the list of qualified person for appointment as director of the Company for consideration of the Board of Directors and the shareholders meeting. The proposal should be made in writing and specified personal information, educational background, working experience, special knowledge and expertise, the list of companies in which the candidate is a director or executive, the shareholding percentage in the Company, interests in the Company, subsidiaries, affiliates or any legal entities that have conflicts, address, and any other information considered appropriate for the Board of Directors' consideration including the letter of consent from the candidate if appointed to be the Company's director.

The Nomination and Compensation committee will consider the director nominee who must possess the qualification according to the Public Company Act, Securities and Exchange Act and the Good Corporate governance of the Company.

#### **5. The Consideration Procedure**

##### Proposal of the Agenda

1. Shareholders that possess the qualifications in accordance with Clause 2 can propose the subjects as the following.
  - Fill out the "Agenda Proposal Form for the 2024 Annual General Meeting"
  - Submit the original form together with complete and accurate supporting documentations to the Company Secretary at the following address within February 1, 2024 in order to allow the Board for adequate consideration.

##### **Company Secretary**

Central Plaza Hotel Public Company Limited  
999/99 Rama I Road, Pathumwan,  
Bangkok 10330

The Shareholder may send the proposal unofficially through e-mail address at [paraneega@chr.co.th](mailto:paraneega@chr.co.th) or via facsimile at 02-100-6231

2. The Company Secretary shall review the documents initially prior to proposing to the Board of Director. The proposal must not be prohibited in accordance with Clause 3. If the shareholder is unable to deliver the complete and accurate documents within the date specified, it shall be deemed that the right to propose agenda to the shareholders meeting is waived by the shareholder.
3. The proposal approved by the Board of Director shall be included in the agenda of the Notice of the shareholders meeting. For the proposal which disapproved by the Board of

Director, the Company will inform to the shareholders via official letter for reasons of Board's refusal. Decision of the Board of Director is absolute and final.

Proposal of the nomination of director

1. Shareholders that possess the qualifications in accordance with Clause 2 can propose the subjects as the following.
  - Fill out the "Director Nomination Form for the 2024 Annual General Meeting"
  - Submit the original form together with complete and accurate supporting documentations to the Company Secretary at the following address within February 1, 2024 in order to allow the Board for adequate consideration.

**Company Secretary**

Central Plaza Hotel Public Company Limited  
999/99 Rama I Road, Pathumwan,  
Bangkok 10330

The Shareholder may send the proposal unofficially through e-mail address at [paraneega@chr.co.th](mailto:paraneega@chr.co.th) or via facsimile at 02-100-6231

2. The Company Secretary shall review the documents initially prior to proposing to the Nominaton and Compensation Committee for futher consideration. If the shareholder is unable to deliver the complete and accurate documents within the date specified, it shall be deemed that the right to propose agenda to the Shareholders Meeting is waived by the shareholder.
3. The name of the nominated person approved by the Board of Director of the Company shall be included in the agenda regarding the election of the Company's directors. For the proposal which disapproved by the Board of Director, the Company will inform to the shareholders via official letter for reasons of Board's refusal. Decision of the Board of Director is absolute and final.

**Agenda Proposal Form for the 2024 Annual General Meeting of shareholders**

Date\_\_\_\_\_

(1) I (Mr./Mrs./Ms./Others) .....

Address.....

Phone number.....

Fax number.....

E-mail address.....

A shareholder of Central Plaza Hotel Public Company Limited holding \_\_\_\_\_ shares

(2) I wish to propose the agenda of the Shareholders Meeting with the following detail

Proposed agenda .....

Objective             for consideration       for acknowledgement       for approval

Details .....

.....  
.....

Supporting documentation     No             yes, total \_\_\_\_ page(s)

I hereby certify that the information and evidence attached hereto are accurate and complete and that the Company has my permission to disclose the information or the said supporting documents.

Sign\_\_\_\_\_Shareholder

(.....)

### The Required supporting documents for consideration

1. The evidence of shareholding, namely the letter of certification from the Securities Company or other evidence from the Stock Exchange of Thailand (SET) or Thailand Securities Depository Co.,Ltd. or custodian.
2. The evidence of identify
  - 2.1 Person: enclose a certified copy of Identification Card or Passport (incase of foreigner).
  - 2.2 Juristic Person: enclose a copy of Certificate of Incorporation certificate by the authorized person(s) together with the Company's seal affixed (if any) and a certified copy of Indentification Card or Passport (incase of foreigner) of such authorized person (s).
3. In case where many shareholders have unified to propose agenda, one of those shareholders must fill "Agenda Proposal Form for the 2024 Annual General Meeting of shareholders" completely and affix the name as evidence. The rest of shareholders must individually fill part (1) of the Form completely and affix the name as evidence of shareholding. Proposals must be collected from each shareholder and presented together.
4. In case of one or more shareholders propose more than one agenda, the shareholder must fill "Agenda Proposal Form for the 2024 Annual General Meeting of shareholders" separately and completely and affix the name as evidence.

**Director Nomination Form for the 2024 Annual General Meeting**

Date\_\_\_\_\_

(1) I (Mr./Mrs./Ms./Others) .....

Address.....

.....

Phone number.....

Fax number.....

E-mail address.....

A shareholder of Central Plaza Hotel Public Company Limited holding \_\_\_\_\_ shares

(2) I wish to nominate the qualified person to be a director of Central Plaza Hotel Public Company Limited. The nominee agrees and certifies that attached supporting documents are accurate and truthful and the Company has the nominee's permission to disclose the information or supporting documents.

Sign\_\_\_\_\_Shareholder

(.....)

Information and qualification of nominee are as following

**Part 1: Personal Information**

1.1 First name \_\_\_\_\_ Last name \_\_\_\_\_

Race \_\_\_\_\_ Nationality \_\_\_\_\_ Date of birth \_\_\_\_\_ Age \_\_\_\_\_ years

The evidence if identity

[ ] Identification Card Number \_\_\_\_\_ Expiry date \_\_\_\_\_

[ ] Passport (Incase of foreigner)

Number \_\_\_\_\_ Expiry date \_\_\_\_\_

1.2 First name – Last name of Spouse

Name \_\_\_\_\_ Last name \_\_\_\_\_ Age \_\_\_\_\_ years

1.3 Having \_\_\_\_\_ children as following:

First name \_\_\_\_\_ Last name \_\_\_\_\_ Age \_\_\_\_\_ years

First name \_\_\_\_\_ Last name \_\_\_\_\_ Age \_\_\_\_\_ years

First name \_\_\_\_\_ Last name \_\_\_\_\_ Age \_\_\_\_\_ years

1.4 Address:

\_\_\_\_\_  
\_\_\_\_\_

Phone number \_\_\_\_\_

Fax number \_\_\_\_\_

E-mail address \_\_\_\_\_

1.5 Education

Institution	Qualification/Major	Year of Graduation



1.6 Work experience (last 5 years until now)

Place of work	Position	Period

1.7 Completed Program from Thai Institute of Directors Association (IOD)

Program	Year of completed
<input type="checkbox"/> Director Certification Program (DCP)	
<input type="checkbox"/> Director Accreditation Program (DAP)	
<input type="checkbox"/> Audit Committee Program (ACP)	
<input type="checkbox"/> The Role of Chairman (RCM)	
<input type="checkbox"/> Finance for Non-Finance Director (FN)	
<input type="checkbox"/> Others (please specify)	
<input type="checkbox"/> _____	

**Part 2: Prohibited qualification**

- 2.1 Currently or ever having been bankrupt, put under court order on receivership, incompetence or quasi-incompetence  Yes  No
- 2.2 Being named on the list of ineligible executives under the regulations of the Stock Exchange of Thailand (SET)  Yes  No
- 2.3 Being under accusation or proceedings by the competent agency whereby such actions are instituted for wrongdoing in respect of unfair securities or derivatives trading, or fraudulent, dishonest or deceitful management  Yes  No
- 2.4 Being subject to a prohibition period ordered by competent agencies empowered by international law to suspend, withdraw or ban from serving or acting as a management of the Company  Yes  No
- 2.5 Ever having been convicted or imprisoned or suspension of the execution of imprisonment due to dishonesty as follow 2.3  Yes  No

**Part 3: Independent qualification**

3.1 Holding the shares of Central Plaza Hotel Public Company Limited

Holding	No.of share (shares)
1. The nominee	
2. Spouse	
3. Non sui juris children (First name – Last name)	
4. The juristic person that person in 1, 2, 3 hold more than 30%	

3.2 Ever having been an Executive Director\*, staff, employee or advisor whom received salary in other listed companies

Yes                       No

Please specify, if choose “Yes”

Name of Business	Position	Period

\* Executive Director means the director who executes the day to day operation including management committee and the director who authorized to sign for a binding commitment excluded the transactions which sign according to the resolution approved from the Board of Director and sign together with the other authorization director.

3.3 Ever having been an Executive Director, staff, employee or advisor whom received salary in other non-listed companies

Yes                       No

Please specify, if choose “Yes”

Name of Business	Position	Period

3.4 Ever having been an Executive Director, staff, employee or advisor whom received salary in other business which are the rival companies or related companies

Yes

No

Please specify, if choose “Yes”

Name of Business	Position	Period

3.5 Being a close relative (e.g. father, mother, brother, sister, spouse, son, daughter including spouse of the son and daughter) of the Executive, major shareholder, controlling person or person to be nominated as executive or controlling person of the Company or its subsidiaries.

Yes

No

Please specify, if choose “Yes”

Name of Business	Position	Period

3.6 Business relationships with the Company and its subsidiaries

3.6.1 Having relationship as professional service provider at the present and the last 2 years

Not being professional service provider as auditor

Yes  No

Not being other professional service provider that the value of transaction > 2 million baht/year (such as legal advisor, financial advisor, asset valuer)

Yes  No

3.6.2 Having business relationship

Not do all business transactions which value  $\geq 20$  million baht or  $\geq 3\%$  of the Company's NTA (depend on which amount is lower) in the last 6 months

Yes  No

(3) I (Mr./Mrs./Ms./Others) \_\_\_\_\_ have been nominated to be the Company's director of Central Plaza Hotel Public Company Limited,

I accept and acknowledge this nomination and I hereby certify that

(A) I give all information and supplementary documents are true and complete and

(B) I hereby give my permission to the Company to use information and supplementary documents as enclose for nomination as the Company's director and to disclose such information about prohibited qualifications to the Company and the authorized person of the Company

Sign \_\_\_\_\_ Nominee

(\_\_\_\_\_)

The Required supporting documents for consideration

1. The evidence of shareholding, namely the letter of certification from the Securities Company or other evidence from the Stock Exchange of Thailand (SET) or Thailand Securities Depository Co.,Ltd. or custodian.
2. The evidence of identify
  - 2.1 Person: enclose a certified copy of Identification Card or Passport (incase of foreigner).
  - 2.2 JuristicPerson: enclose a copy of Certificate of Incorporation certificate by the authorized person(s) together with the Company's seal affixed (if any) and a certified copy of Indentification Card or Passport (incase of foreigner) of such authorized person (s).
3. In case where many shareholders have unified to propose a nominated person, one of those shareholders must fill "Director Nomination Form for the 2024 Annual General Meeting of shareholders" completely and affix the name as evidence. The rest of shareholders must individually fill part (1) of the Form completely and affix the name as evidence of shareholding. Proposals must be collected from each shareholder and presented together.
4. A certified copy of Identification Card or Passport (incase of foreigner) of the candidate.
5. Supplementary documents of candidate's qualification including the education and work experience (Curriculum Vitae).